# Randy Mask
# Sumter County Tax Collector

## Mail In Title Packet

**Please return this form with your application, title, payment, and any other required forms.**

Name:_____
Where would you like your registration mailed to:
Address:_____
City:_____
State:_____ Zip:_____

If we have additional questions regarding your application, how may we contact you?
PhoneNumber:_____
Email:_____
**Vehicle Information**:
Year:_____ Make:_____
Vehicle Identification Number:_____
Florida plate number to transfer (if applicable):_____

Please mail your check payable to Randy Mask, Tax Collector, all signed and completed forms, along with the Manufacturers Certificate of Origin or Title to one of our office locations:

Bushnell
220 E. McCollum Avenue
Bushnell, FL 33513
352-569-6740

Wildwood
7375 Powell Road Suite 135
Wildwood, FL 34785
352-689-4540

The Villages Annex
8033 East CR 466 Suite B
The Villages, FL 32162
352-689-4645

Sumterville
215 Glorida Hayward Way
Sumterville, FL 33585
352-689-4630

We are available to answer questions by phone or email
Managers@SumterTaxCollector.com

**Please read this thoroughly and follow all the directions to expedite the title and registration process.**
Submit the following documents:

1. **Proof of Ownership**
   - MCO, Federal Odometer Disclosure (must be original, photocopies not accepted) and bill of sale https://www.flhsmv.gov/pdf/forms/82050.pdf or dealer invoice – for newly purchased vehicles that have never been titled or registered.
   - Out of State Title – If this is a newly acquired vehicle, the "Transfer of Title by Seller" section on the certificate of the title must be completed in full with the printed name(s) and signature(s) for each transferor (seller) and each transferee (purchaser).

2. **Form HSMV 82040, Application for Certificate of Motor Vehicle Title**
   https://www.flhsmv.gov/pdf/forms/82040-mv.pdf
   Complete Sections 1 through 6. Applicants signature(s) are required in Section 12.

3. **Identification**
   Copy of all applicant(s) driver's license must be submitted. If owner is a business, their FEID is required. Business must verify through Florida Division of Corporations.
   https://dos.myflorida.com/sunbiz/search/

4. **Form HSMV 82042, Vehicle Identification Number and Odometer Declaration**
   https://www.flhsmv.gov/pdf/forms/82042.pdf
   This form requires a physical inspection of the vehicle identification number (VIN). This can be completed with a FLORIDA Notary, Licensed FLORIDA dealer, or any Law Enforcement officer including Military Police. Additionally, both buyer and seller can complete the verification. Note: Omit this form if the vehicle is brand new or has a current Florida title.

5. **Weight**
   Vehicle, utility, cargo, and semi-trailers must have **net** or **unladen weight** listed on one of the following: the out of state title, registration, or MCO. **GVW** will **not** be accepted. If the weight is not listed, a weight slip from a certified scale will be required. *Optional:*
   *(Equipment without motive power that is mounted on wheels, designed to be drawn by a motor vehicle such as a cement mixer, tar pot, stump grinder, air compressor, polecat, et. must be registered as a trailer by weight as well).*

6. **Fees**
   - Registration transfer fee: $4.60. If plate needs to be renewed or replaced, please contact our office for assistance.
   - Annual Registration Fee: Determined by owner's date of birth and vehicle weight. See rate chart for assistance https://www.flhsmv.gov/pdf/forms/83140.pdf.
   - Initial Registration Fee: $225.00 fee for the registration if private automobiles, trucks under 5,000 pounds and motor homes if license plate is purchased.
     **Note: You will be issued a "Sunshine State" plate unless another plate is requested. This may affect your fees. Please contact our office for assistance.**
   - Sales Tax: State sales tax is 6%. Sales tax is calculated on the purchase price plus any dealer fees less trade-in. Sumter County has an additional 1% local option tax on the first$5,000 for a maximum of $75.00.
     Provide a copy of the bill of sale if purchased from a dealer. If purchased from an individual, selling price must be listed on title.

- Title Fees: Current Out Of State Title $85.75 OR Manufacturers Certificate of Origin $78.25; Record Lien (if applicable) $2.00
- Mail Fee: Fee for metal license plate $5.45

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